

Career Development Services

The University's Career Development Services team helps students tap into all of the professional opportunities that are available. At Leighton, we add the term *Development* to Career Services Leighton because we want you to have more than just get a job – we want you to enter into your selected career area with a strong preparation.

Mission

The mission of the Career Development Services Center is to empower students to create and achieve career goals by developing and enhancing relationships, promote student engagement, providing comprehensive career education in an ever-evolving market environment. For this process, students are provided workshops and seminars in image enhancements, and general topics that will prepare them for workplace experiences presented by the Center's staff, businesses and corporations.

Vision

The Career Development Center inspires to empower student potential through the elimination of barriers induced by limitations of knowledge and experiences that will lead to a meaningful career.

Center's Resources

Leighton's Career Development Service is a resource for students as it offers a host of tools meant to help you decide what career to pursue, complemented by services that prepare you to enter the job market in your chosen field. Our goal is to propel not only Leighton to a stellar reputation for producing quality graduates but, above all, to expose you and your background to many employers. While enrolled, an undergraduate at both the associates' and the bachelors' levels are encouraged to use the available complimentary career services.

Available Student Services

Center implements effective data collection and analysis, and continue to explore reporting systems that demonstrate career-related outcomes. University's Career Development Services Center serves all current students and alumni with a variety of career exploration and preparation services, such as:

- Resume and cover letter development
- Workshops, presentations, and information sessions.
- Mock interviews
- Managing online presence.
- Partnerships with faculty to create a variety of opportunities for both career planning and company presentations in the classroom
- Professional shadowing and informational meetings
- Job search strategies
- Graduate school assistance