

Office of the Registrar

The Office of the Registrar (or Registrar's Office) is in charge of course registration and preserving all official records associated with student enrollment. This includes recording course registration and final grades, monitoring critical students' graduation criteria, and issuing Leighton University transcripts. The Registrar's Office coordinates course and final examination schedules, coordinates the honors program, and retains the Academic Catalog content. The University's Registrar serves as the FERPA officer for the institution.