

Cancellation Policy

The student is afforded the right to cancel the enrollment agreement and subsequently obtain a refund of charges paid through attendance at the first class for the Term or the seventh day after enrollment, whichever is later. Notice of cancellation shall be given in writing using the official course/s withdrawal form. Withdrawal may be effectuated by the student's filed withdrawal form or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. Cancellation is effective on the date students notify the University of their intent to cancel. Students are urged to reach out to the Office of the Registrar by email at registrar@leighton-edu.us or by telephone at 662 280 5444.

Leighton will refund 100% of the amount paid for institutional charges, less the non-refundable application fee of \$50, if notice of cancellation is made through attendance at the first-class Term, through day seven from the start of classes whichever is later.

A student who has completed 60% (percent) or less of the attendance period shall receive a pro-rata refund based on the number of days attended before the withdrawal.