

Graduate Grading Computation

The acceptable grades and the corresponding points for GPA computations are as follows. All grades except I, S, UAD, XG, W and WA are used in calculating GPAs.

Grade	Points	Percentage
A	4.00 (Excellent)	93-100
A-	3.70	90-92
B+	3.30	87-90
B	3.00 (Good)	83-86
B-	2.70	80-82
C	2.00 (Poor)	70-76
E	0.00 (Fail)	BELOW 70
EX	0.00 (Fail)	Fail for Non-Attendance
FN	0.00 (Fail)	Fail for Non-Attendance
AUD	Not Calculated	Audit
I	Not Calculated	Incomplete
S	Not Calculated	Satisfactory - S/C/E
XG	Not Calculated	No Grade Reported
W	Not Calculated	Withdrawn
WA	Not Calculated	Administratively Withdrawn

Satisfactory/E/Fail (S/C/E) Option

The Satisfactory/C/fail - (S/C/E) - option is intended to encourage exploration and experimentation in curricular areas where the student may have had little or no previous experience. A student may revoke the S/C/E election and opt for a regular letter grade until the course's 4th week.

Each undergraduate student may elect S/C/E grading in no more than four courses in his/her Master's degree program and no more than two courses for the Certificate's plan.

A student may choose only one S/C/E course per semester.

Any course for the major or the minor must be taken for a letter grade except if the course is offered only on a pass/c/fail basis. A required course is specified by number and title or selected to fulfill a specified number of department credits in this context.

To use the S/C/E option, a student must complete the S/C/E option form. This S/C/E Option Form must be presented to the Office of the Registrar before the end of the 2nd week of classes in the Term where the S/D/E credit is being taken.

- A student is allowed to rescind the S/C/E election and opt for a regular letter grade in the course until the end of the 4th week of classes (the same deadline for withdrawing from a course).
- Any student registered for S/C/E and earn a grade below a C at the end of the course will have that grade as an E) and calculated into their GPA. Grades of S are not computed into the cumulative GPA.
- A student intending to transfer to another school or department or enter a graduate or professional school is reminded that his/her admission may be affected by S/D/F coursework.

Grade Changes

When filed with the Registrar Office, all grades are final except where an error of judgment has occurred, or an error has been made in computation or transcription. Any changes to the academic report must be completed no later than two weeks from the date when classes begin in the successive Term (Fall or Spring); hence, each student is advised to

review each Term's record carefully and promptly. Prior to making changes to the record, the Office of the Registrar must receive a fully signed Change of Grade Form endorsed by the faculty member and the Dean of the School for which the course is offered.

Policy on Grade Disputes

Disputed grades should be resolved directly between the individual faculty member and the student. If that is not possible, the department's chair and/or Dean of the School may intervene for mediation purposes. Failing resolution of the matter at the university level, the student may petition the Senior Vice President for Academic Affairs as described under "Students' Right to Petition." The Senior Vice President for Academic Affairs will make the final resolution of the dispute. As a general rule, the authority to change a grade rests with the individual faculty member in charge of the course. Exceptions made by the Senior Vice President for Academic Affairs occur only for the most compelling reasons.